# Ms. Watson’s RETAKE/REDO Policies

The purpose of tests is to gauge the student’s mastery of the material. Throughout the LAP, the student is learning the material through a variety ways (lecture, group work, homework, open labs, etc). It is important that the student demonstrates mastery of the LAP objectives throughout the LAP as well as at the conclusion of the LAP.

Allowing the student to retake a test, allows the student another chance to achieve mastery of the objectives through a different avenue such as a different way of taking the test and/or how the material is learned. The goal is for the student to not only achieve mastery of the material, but feel confident in their learning.

Below is the Retake Policies, please make sure you review these polices and are aware of the steps in order to retake a test for Mr. Watson’s classes.

Retake Policies

1. After the Test is handed back to the student, the student must set up a meeting with the teacher **within three days** of receiving the test.
2. If all formative assignments have been completed and the student is ready to begin the process of RETAKE/REDO then the meeting will consist of the following:
	* 1. The student will correct the original test.
		2. Will discuss how the student studied for the test/comprehension of the material
		3. Will go over the questions that the student answered incorrectly, and why.
		4. Discuss possible options for success on the retake.
		5. Discuss a date for the RETAKE/REDO
3. **PLEASE NOTE: A student may not begin the REDO process until all missing formative assessments for that LAP are turned in. No student may take a REDO with missing formative assessments.**
4. If the student fails to initiate a meeting with the teacher and/or arrange a time for the retake. The student will then be structured with Ms. Watson for one cycle.
5. If the student does not show up for the retake, the student will be given an incomplete and a demerit.
6. The retake tests will be different than the original test.
7. The higher of the two scores will be recorded.